



ECS exit summary declaration 1.14

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Applicable documents und sources

in the respective valid versions

[1] the application's online help

[2] www.zoll.de

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1 Export Control System (ECS)

This section describes the Export Control System.

Under Article 3(3) of Regulation (EC) No 1875/2006 and Articles 1 and 2 of Regulation (EC) No 273/2009 as of 1 January 2011 economic operators are required to lodge electronic summary declarations of entry and exit for goods entering (import) or leaving (export) the customs territory of the Union.

1.1 Export summary declaration complete (EXSC)

This chapter describes the export summary declaration complete EXSC.

In the export summary declaration complete it must be stated, which goods are to be exported at which customs office of exit. The export summary declaration complete sends the summary declaration to the EAS system. The data is checked. In the event of an error, the person responsible for summary declaration receives a response. If the export summary declaration complete is error-free, the person responsible for the summary declaration receives an MRN.

It is not possible to change the export summary declaration complete. If a change is necessary, the person responsible for summary declaration must send a new export summary declaration complete with the correct data.

In principle, the export summary declaration complete must be submitted by the consignor. Instead of the consignor, the export summary declaration complete may also be provided by the following persons pursuant to Art. 271 (2) UZK:

- exporter, shipper or any other person on whose behalf or for whose account the consignor is acting.
- Any person capable of presenting the goods in question to the competent customs office or having them presented to it. This also applies in particular to the proprietor of the depot/free zone warehouse.

The persons mentioned can be represented when submitting the export summary declaration complete.

Transport route/periods

The periods pursuant to Art. 244 (1) UZK-DA apply to the submission of the export summary declaration complete.

Mode of transport	Submission periods
Maritime transport	<ul style="list-style-type: none"> • In overseas container traffic: at least 24 hours before loading onto the vessel with which the goods are to leave the customs territory of the Union. • For transport between Greenland, the Faroe Islands, Iceland, the ports of the North Sea, the Baltic Sea, the Mediterranean Sea, the Black Sea, all ports of Morocco and the territory of the EU: at least 2 hours before leaving the port in the customs territory of the Union. • For transport between the French overseas departments, the Azores, Madeira, the Canary Islands and areas outside the customs territory of the Union for journeys of less than 24 hours to the territory of the EU: at least 2 hours before leaving the port in the customs territory of the Union. • Bulk and general cargo: at least 2 hours before leaving the port in the customs territory of the Union.
Inland waterway transport	At least 1 hour before the goods leave the customs territory of the Union.

Mode of transport	Submission periods
Air traffic	At least 30 minutes before departure from an airport in the customs territory of the Union.
Railway transport	<ul style="list-style-type: none"> • For transports taking less than 2 hours from the last train formation station to the customs office of exit: at least 1 hour before arrival of the goods at the place for which the customs office of exit is responsible. • In all other cases: at least 2 hour before the goods leave the customs territory of the Union.
Road transport	At least 1 hour before the goods leave the customs territory of the Union.

If an export summary declaration complete has been issued without the goods having left the customs territory of the Union after expiry of the deadline, the export summary declaration complete is deemed not to have been issued. The deadline is 150 days as of the submission date of the declaration.

After submission of the export summary declaration complete and before the goods are dispatched, customs performs a risk analysis. Where goods for which an export summary declaration complete is not required are removed from the customs territory of the Union, the risk analysis is performed on presentation of the goods. Results of a risk analysis can be:

- paper-based assessment
- cap monitoring
- Inspection
- Prohibition of the exit

According to Art. 245 UZK-DA, no export summary declaration complete is required for the following goods/customs declaration types:

- Electricity
- Goods in pipelines
- Letters, postcards, printed matter
- Goods carried under the Universal Postal Treaty
- Household goods, unless transported within the framework of a forwarding contract
- Travel luggage
- goods according to Art. 140(1), unless transported within the framework of a forwarding contract. Pallets, containers and means of transport, as well as their spare parts, accessories and equipment are excluded from this.
- Carnet ATA, Carnet CPD, Form 302
- Goods on board of vessels or aircraft travelling between two port(s)/airports within the EU
- Engine parts and accessories of ships or aircraft, as well as food and other items for free circulation or sale on board
- Diplomatic and consular property
- Arms and military equipment carried by the armed forces of the Member States
- Goods transported directly from the customs territory of the Union to drilling or production platforms; if the platform is operated by a person established in the customs territory of the Union
- Goods transported from the customs territory of the Union to Ceuta and Melilla, Gibraltar, Helgoland, the Republic of San Marino, the Vatican City State and the municipalities of Livigno and Campione d'Italia or to the part of Lake Lugano belonging to Italian territory between the shore and the political border of the zone between Ponte Tresa and Porto Ceresio
- oral or implied customs declaration



Important: The submission of an export summary declaration complete for goods to be exported is only necessary if the goods are not subject to the export or other customs procedure.





Important: Please refer to the customs publications for any changes.

1.2 EXCS - Create export summary declaration complete


This section describes how to create an export summary declaration complete for Germany.


1. Select the menu entry **Start > customs declaration**.
2. In the area **Related actions**, click on the entry **Create new customs declaration**. This opens the window **New Customs Declaration**.
3. Select the customs procedure **ECS**.
4. Select the country **DE - Germany**.
5. Select the type of customs declaration **EXSC - Export Summary Declaration Complete**.
6. Enter a clear **Reference Number**.



 **Tip:** To automatically generate a consecutive number, click on the  button. The number can be included in a sequence of numbers and/or letters.


7. Click on **OK**. This opens the **Customs Declaration DE: EXSC - Export Summary Declaration Complete** tab.
8. Fill out the fields of the tab **General**. The mandatory fields can change with the entries you make.

Field	Description
Shipment ID	Unique identification of the consignment, for instance the UCR (unique consignment reference number) or the consignment note master data number. If the identification number is the same for all positions, fill the field out in the header.


 **Important:** If it is an export summary declaration complete for a consignee, enter the consignee and the EORI of the receiver on the tab **General**. For different consignees in an export summary declaration complete enter the fields on the tab **Item Details/General**.



 **Tip:** As location of goods enter one of the fields **Code**, **Description** or **Customs Premises**.

9. Click on the tab **Closures**.
10. Enter caps via the icon . The window **add seal** opens. With the button **Add** you can enter several caps in succession.
11. Click on the tab **Goods Items**. An overview of all positions in this dossier is displayed.
12. Click on the icon . A new position is created.
13. Fill out the mandatory fields for this position.

 **Tip:** You can create an article from the field **Article Code**. You can find instructions in section [Create article \(shortcut\)](#) on page 5.

14. In the area **Actions**, click on the entry **Save**. The customs declaration appears in the overview **Customs declarations**.
15. To send the customs declaration, click on the entry **Send** in the area **Actions**.
16. Close the customs declaration.
17. Check the customs declaration for responses.

 **Important:** If you have received an error status for your customs declaration, you must remedy the error. You can find instructions in section [Edit error \(customs\)](#) on page 7.

 **Tip:** The view does not update itself. To update the view, click on the icon .

2 Create article

This section describes how to create an article.

1. Select the menu entry **Maintenance > Commodity codes**.
This opens the overview **Commodity codes**.
2. In the area **Actions**, click on the menu entry **Create commodity code**.
This opens the **Commodity codes** tab.
3. Fill at least all of the mandatory fields out on the **General** tab.

Field	Description
Article Code	The article code identifies an article. The same article code may not be used for different articles.
Item number	You may use the article number in addition to the article code in order to identify an article. Only the article code is used to reference articles. The article number is a compulsory field in some customs declarations.
Nature of goods	Description of an item. The description is used on certain documents, for instance on customs declarations.
Owner of goods	The customer (owner) of the article. Referenced to the master data customer/address.
Valid from	Date from which the article may be used.
Valid to	Date until which the article can be used. If the date is before the current date, the article is not displayed when making the selection via the Article Code field.
Volume per package	Volume per parcel

4. You have the option to enter translations for the goods description. To add a new translation, proceed as follows:
 - a) Click on the **+** icon in the **Goods description (Translations)** area.
The window **Edit translation** opens.
 - b) Fill out the fields **Language** and **Translation**.
 - c) Click on the button **OK**.
The translation is shown in the **Goods description (Translations)** area.
5. To enter dangerous goods data for the article, click on the tab **Dangerous** and fill in the fields.
6. To enter data for the shipment, click on the **Cargo** tab and fill out the fields.
7. To enter data for customs declarations, click on the **Customs** tab.




Tip: If you fill out the **Customs goods description** field, the goods description for customs declarations will be taken from this field. If you do not fill out this field, the commodity description will be taken from the tab **General**.

8. To enter goods numbers for customs procedures in different countries, proceed as follows:
 - a) Click on the flag of the relevant country in the **Customs tariff numbers** area. Depending on the settings, not all countries are visible.
The window **Edit a Tariff number** opens.
 - b) Fill out at least the mandatory fields.
 - c) Click on the button **OK**.
The goods number is shown in the **Customs tariff numbers** area with the relevant country code.

9. You have the option to enter translations for the customs goods description. To add a new translation, proceed as follows:
 - a) Click on the + icon in the **Customs goods description (Translations)** area.
The **Edit translation** window opens.
 - b) Fill out at least the fields **Language** and **Translation**.
 - c) Click on the button **OK**.
The translation is shown in the **Customs goods description (Translations)** area.
10. You can enter documents for customs declarations. To enter documents, proceed as follows:
 - a) Click on the tab of the relevant land.
 - b) Click on the tab **Documents**.
 - c) Click on the icon +.
The window **Edit a document** opens.
 - d) Fill out at least the mandatory fields.
 - To enter further documents, click on the **Add** button.
 - To complete the entry, click on the button **OK**.

The document is shown in the table.

You can find an overview of the documents entered on the **Customs/Documents** tab.

 **Tip:** If you select the article in a customs declaration, the documents stored will be adopted in the customs declaration.

11. To enter data for the import or the customs warehouse Germany, click on the **Germany** tab and fill out the fields.
12. In the area **Actions**, click on the entry **Save**.
The article is shown in the overview **Commodity codes**.

2.1 Create article (shortcut)

This section describes how to create an article using the shortcut.

1. Select the menu entry **Maintenance > Commodity codes**.
This opens the overview **Commodity codes**.
2. In the area **Actions**, click on the menu entry **New (Quick)**. Alternatively, you can select an article from the data of a customs position.
 - a) Right click in the **Article Code** field.
 - b) Select the menu entry **Create article** from the context menu.
The window **Edit article** opens. If you created the article from a customs position, the values in the fields filled out are adopted in the window. You can overwrite the values.
3. Fill out at least the mandatory fields.

Field	Description
Article Code	The article code identifies an article. The same article code may not be used for different articles.
Item number	You may use the article number in addition to the article code in order to identify an article. Only the article code is used to reference articles. The article number is a compulsory field in some customs declarations.
Owner of goods	The customer (owner) of the article. Referenced to the master data customer/address.
Valid from	Date from which the article may be used.

Field	Description
Valid to	Date until which the article can be used. If the date is before the current date, the article is not displayed when making the selection via the Article Code field.
Nature of goods	Description of an item. The description is used on certain documents, for instance on customs declarations.
Inventory unit	Measurement units in which the items are kept in the inventory of the customs warehouse.
Batch management required	If the check box is activated, the article must be handled as a batch.
Tariff no.	8-digit customs tariff number of the combined nomenclature/tares
Tarice	The 9th and 10th Digit in the customs tariff number (TARIC)
National	11th, purely national digit in the overall customs tariff number
Valid from	Date from which the goods number may be used.
Valid to	Date until which the goods number may be used.
Supplement	The additional code depends on the commodity number. Additional codes may refer to current trade policies or technical customs procedures that are missing in the <i>Electronic Customs Tariff</i> .

4. You have several options:

- To save the article and enter another article, click on the **Save & New** button.
- To save the article, click on the **Save** button.
- To abort the creation of an article, click on the **Cancel** button.

The article created is shown in the overview **Commodity codes**.

3 Edit error (customs)

This section describes how you can find and remedy errors using the example of a customs declaration.

Erroneous customs declarations are recognisable in the overview **Customs declarations** by the status in the column **Status**. The statuses have different names according to the type of customs declaration.

1. To open the incorrect customs declaration, double-click on the customs declaration.
The customs declaration is opened in a new tab.

2. Click on the tab **Customs System Messages&Status**.

3. Highlight the row of the table with the incoming message.

The messages are shown in the area **Message Preview**.

The responses have different weightings.

- Errors (**Error**) – Customs has refused the declaration because it contains errors.
- Warning (**Warning**) – Customs informs you of an error that has not resulted in the declaration being refused.
- Information (**Information**) – Customs has sent a message.

The details of the message are shown in the column **Text**.

4. Double-click on the row with the message text.


Depending on the type of error, a window with additional information on the error will open.


5. You now have the following options:

- Remedy error, save customs declaration and resend.
- Remedy errors at a later point.

4 Print/fax/mail document

This section describes how you print or fax a document or create it as a pdf file. You can request several documents at the same time; these are then combined to form one file when creating the pdf.

1. Click on the entry **Actions** in the area  **Actions print**
The window **Reprint** will open.


 **Tip:** You can also print older messages for a customs declaration. For instructions on how to print a message, see section [Print/fax/mail message](#) on page 8.

2. Highlight the form or document in the area **Available Document Types**.

Field	Description
Available Document Types	<p>The table is only shown if there are several types of document for the highlighted document.</p> <ul style="list-style-type: none"> • Forms are manually created documents, for example shipments, customs declarations and customs responses, such as findings. • Documents are automatically created documents, for example export accompanying documents. Documents created previously are also listed. The time of creation of the document is shown in the column Timestamp. The documents can also be found in the document filing.


3. Highlight the check box for the issue and enter the necessary data, such as an email address.

Field	Description
Preview	Prints or opens the document as a pdf document.
Save document	The document is stored.
print	If one (or several) printers have been defined and set up for the company by DAKOSY, the selection print will be displayed. The document is printed directly on the relevant printer.
Fax	The document is being sent as a fax.
Email	The document is sent as a pdf file in an attachment to an email.

 **Tip:** Alternatively, open the form or document as a pdf file by double clicking on it.

The appropriate columns **Name**, **Copies**, **Fax number** and/or **Email to** are automatically filled out in the table for the highlighted document type. You can see what you have already selected.

4. Highlight a further document type and repeat the previous step.
5. In order to create the documents, click on the button **OK**.

 **Tip:** If you print a customs form, please pay attention to the size of the form on the print-out. Some customs offices do not accept any print-outs which are not identical to the original form. To print out a PDF file of the correct size from Adobe Acrobat Reader, activate the **Custom Scale** option with the value **100 %** in the **Page Sizing & Handling** area of the print dialogue.

4.1 Print/fax/mail message

This section describes how you print a message, for example a processing message (CUSREC). You can also fax the message or create it as a pdf file.

The print dialog *Print/fax/mail document* auf Seite 8 is based on the current database of the customs declaration. To print multiple incoming messages, a print per message receipt can be created on the **Messages & Status** tab.

Following messages can be printed:

- **CUSREC - information on declaration**
- **CURREL - decision of customs office for customs declaration**
- **CUSTAX - decision/result**
- **CUSTST - Verwahrungsmitteilung**
- **CUSFIN - summary declaration completion information**

1. Open the tab **Messages & Status** of the customs declaration.
2. Highlight the message receipt.
3. Right-click with the mouse.
4. Select the menu item **print**.
This opens the window **Reprint:Documents**.
5. Highlight the form in the area **Unassigned DocumentTypes**.

Field	Description
Unassigned DocumentTypes	<p>The table is only shown if there are several types of document for the highlighted document.</p> <ul style="list-style-type: none"> • Forms are manually created documents, for example shipments, customs declarations and customs responses, such as findings. • Documents are automatically created documents, for example export accompanying documents. Documents created previously are also listed. The time of creation of the document is shown in the column Timestamp. The documents can also be found in the document filing.

6. Highlight the check box for the issue and enter the necessary data, such as an email address.

Field	Description
Preview	Prints or opens the document as a pdf document.
Save document	The document is stored.
print	If one (or several) printers have been defined and set up for the company by DAKOSY, the selection print will be displayed. The document is printed directly on the relevant printer.
Fax	The document is being sent as a fax.
Email	The document is sent as a pdf file in an attachment to an email.



Tip: Alternatively, open the form or document as a pdf file by double clicking on it.

The appropriate columns **Name**, **Copies**, **Fax number** and/or **Email to** are automatically filled out in the table for the highlighted document type. You can see what you have already selected.

7. Highlight a further document type and repeat the previous step.
8. In order to create the documents, click on the button **OK**.



Tip: If you print a customs form, please pay attention to the size of the form on the print-out. Some customs offices do not accept any print-outs which are not identical to the original form. To print out a PDF file of the correct size from Adobe Acrobat Reader, activate the **Custom Scale** option with the value **100 %** in the **Page Sizing & Handling** area of the print dialogue.

5 Contact information

You will find contact information in this section.

In case of specific questions, please contact the customs office competent for you. Further contact possibilities:

Questions on DAKOSY GE

- Contact partner: DAKOSY service desk
- Telephone: [+49 \(0\)40 3786 0990](tel:+49(0)4037860990)
- Email: servicedesk@dakosy.de
- [Contact form](#)

Specific questions on customs

- Contact partner: Central information customs
- Telephone: [+49 \(0\)351 4483 4520](tel:+49(0)35144834520)
- Email: info.gewerblich@zoll.de

Specific questions ATLAS

- Contact partner: Service Desk ITZBund
- Telephone from within Germany: [0800 8007 5451](tel:080080075451)
- Telephone from outside Germany: [+49 \(0\)69 2097 1545](tel:+49(0)6920971545)
- Email: servicedesk@itzbund.de